



# Audit Committee Worksheet

## 1. Gather Needed Documents

- League rules
- Lineage receipts showing number of bowlers paid for weekly.
- League bank or league center account(s) statements
- President's monthly account verification/calculations.
- Receipts from treasurer.
- Team pay envelopes from treasurer.
- League Certification Application from secretary.
- Membership dues receipt(s) from local association.

## 2. Calculate League Fees to Date

a. Total weekly fees per bowler:	<u>\$23.00</u>
b. Number of Bowlers paid to date:	x <u>1,712</u>
<b>c. Total League Fees</b>	<u>\$39,376.00</u>

## 3. Calculate Total Income

Description	Amount
a. Beginning bank balance, if any:	<u>\$206.73</u>
b. League Fees to Date:	+ <u>\$39,376.00</u>
c. League Sponsor /Franchise Money:	+ _____
d. Prepaid league fees from envelopes:	+ <u>\$1,419.10</u>
e. 50/50 or other fundraisers:	+ _____
f. Misc. fees (ex. fines, salaries, etc.):	+ _____
g. Membership dues collected:	+ <u>\$1,358.00</u>
h. Loss of income	+ <u>(\$762.25)</u>
i. _____	+ _____
j. _____	+ _____
k. _____	+ _____
<b>l. Total Income</b>	<u>\$41,597.58</u>

## 4. Calculate Total Expenses

Description	Amount
a. Lineage Paid to date from receipts:	<u>\$31,346.85</u>
b. Memberships Paid:	+ <u>\$1,333.00</u>
c. Arrearages:	+ <u>\$966.00</u>
d. Exchange Bank Checks	+ <u>\$39.40</u>
e. Bowlero Bonus	+ <u>\$600.00</u>
f. _____	+ _____
g. _____	+ _____
h. _____	+ _____
i. _____	+ _____
<b>j. Total Expenses</b>	<u>\$34,285.25</u>

## 5. Expected and Actual Balances

a. Total Income:	<u>\$41,597.58</u>
b. Total Expenses:	- <u>\$34,285.25</u>
c. Expected Balance per Records to Date:	<u>\$7,312.33</u>
d. Actual Bank Account Balance	- <u>\$7,312.33</u>
e. <b>Difference</b>	<u>\$0.00</u>

## 6. Other Items

- a. Is the league arrearage rule being enforced?  Yes  No
- b. Were all membership dues forwarded to the local within 30 days of receipt?  Yes  No
- c. Did all withdrawals have 2 officer signatures?  Yes  No
- d. Were all deposits made within 7 days?  Yes  No

## 7. List Arrearages

- a. Bowler's Name: Jenn Perkins  
 Amount: \$23.00  
 Dates: \_\_\_\_\_  
 Notes: Team 1
- b. Bowler's Name: Kyle Kent  
 Amount: \$115.00  
 Dates: \_\_\_\_\_  
 Notes: Team 1
- c. Bowler's Name: Will Exelby  
 Amount: \$23.00  
 Dates: \_\_\_\_\_  
 Notes: Team 1
- d. Bowler's Name: Ken Hanover  
 Amount: \$74.00  
 Dates: \_\_\_\_\_  
 Notes: Team 9
- e. Bowler's Name: Mat Hanover  
 Amount: \$87.00  
 Dates: \_\_\_\_\_  
 Notes: Team 9
- f. Bowler's Name: Dom Mata  
 Amount: \$120.00  
 Dates: \_\_\_\_\_  
 Notes: Team 9

If a loss is discovered, contact USBC Headquarters at  
 1-800-514-BOWL, ext. 8956 or e-mail [bonding@bowl.com](mailto:bonding@bowl.com)

For additional information, see the Bonding Chapter of the USBC Playing Rules and Commonly Asked Questions



Arrearages continued:

Team#:	Name:	Amount:	Note:
	from sheet 1	442.00	
9	Bernard O'Cop	7.00	
9	Kassandra Frano	26.00	
13	Alan Hernandez	5.00	
13	Kaliq Cooper	6.00	
13	Dorian Hahs	183.05	
13	Carlos Mayfield	146.00	
13	Victor Carreno	58.95	
15	Alisha Gregg; K. Martin	69.00	
15	Joey Rodriguez	23.00	
	Total:	966.00	

Team:	Amount:	Notes:
1	90.00	
2	73.00	
3	0.00	
4	171.00	
5	148.00	
6	161.00	
7	138.00	
8	86.05	
9	0.00	
10	207.00	
11	69.00	
12	135.00	
13	0.00	
14	69.05	
15	69.00	
16	3.00	
Total:	1,419.10	Total Credits

Loss of income due to, teams being short members and other reason; 1<sup>st</sup> 2 weeks absent

Prize fund loss:

Lineage loss: